

# DECD Health & Safety Training

## SA Unions January — December 2017

### Work Health & Safety Act 2012 (SA)



SA Unions is a SafeWork SA approved provider of WHS Training.

Our specialist trainers and facilitators have many years experience in providing the highest quality training and are committed to delivering best practice through the design, delivery and content in a continual improvement cycle.

DECD HSR training is developed purely for Public School Health & Safety Representatives.

#### LEVEL 1

Level 1 HSR Training (5 days) for newly elected Health & Safety Representatives and Deputy Health & Safety Representatives who have not undertaken any approved HSR training.

**Cost** \$885 (Standard) \$833 (Union Member)

##### DECD (Public Schools only)

##### Split option available (Parts 1 & 2)

6–10 March	6-7 March (Part 1)
5-7 April (Part 2)	7-11 August
7-8 August (Part 1)	30 Aug—1 Sept (Part 2)

#### LEVEL 2

Level 2 HSR Training (3 days) for Health & Safety Representatives and Deputy Health & Safety Representatives who have undertaken the Level 1 (5 day) HSR training.

**Cost** \$535 (Standard) \$485 (Union Member)

##### DECD (Public Schools only)

15–17 May  
4–6 September

#### LEVEL 3

Level 3 HSR Training (2 days) for Health & Safety Representatives and Deputy Health & Safety Representatives who have undertaken the Level 2 (3 day) HSR training.

**Cost** \$360 (Standard) \$325 (Union Member)

##### DECD (Public Schools only)

18–19 May      7–8 September

#### RE-ELECTED

HSR training for representatives in their second and subsequent terms of office . 5 day or 1 day options.

**Cost** **Standard** — 5 days \$890; 1 day \$185  
**Union Member** — 5 days \$833 ; 1 day \$175

##### Dates

##### DECD (Public Schools only)

27 March—Refresher  
28 March—Safety Interactions  
29 March—Investigations  
30 March—Policy/Safe Workers  
31 March—Fitness for Work

21 August—Refresher  
22 August—Safety Interactions  
23 August—Investigations  
24 August—Policy/Safe Workers  
25 August—Fitness for Work

23 October— Refresher  
24 October— Safety Interactions

15 November—Investigations  
16 November—Policy/Safe Workers  
17 November— Fitness for Work

#### HEALTHY & SAFETY COMMITTEES

This 1 day course is designed for participants new to the role of Health and Safety Committees. The course looks at the legal requirements to establish health and safety committees and the functions of the committee.

**Cost** \$290 (Standard) \$270 (Union Member)

##### Dates

12 May                      31 August                      27 November

**Enrol via Course Application Form**

#### Enquiries

SA Unions H&S Training Unit    [saunions@saunions.org.au](mailto:saunions@saunions.org.au)    08 8279 2248  
[www.saunions.org.au/hrstraining](http://www.saunions.org.au/hrstraining)



SA UNIONS



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# SA Unions

is a provider of WHS training in SA

## 2017 DECD State Course Enrolment

All participants for Level 1, 2, 3 & re-elected must be elected health & safety representatives

### WHAT TO DO:

Fill out the enrolment form  
**Form must be signed off by manager/supervisor**  
Send the enrolment form to us  
Fax: 8279 2223  
Email: saunions@saunions.org.au

### WE WILL:

Advise you immediately if the course is full and offer you a place on the same course on a different date.  
Send you a confirmation letter with details of the course two weeks before the course starts.  
Should we not reach our minimum two weeks prior to course commencement the course may be cancelled.

### PAYMENT: SA Unions - ABN: 49 207 741 085

A tax invoice will be sent 2 weeks prior to course date  
Please indicate if you will be paying by :  
cheque (payable to SA Unions) ..  
EFT payments (details on invoice) ..  
credit card payment (2.02% surcharge) ..

### CANCELLATION POLICY:

If you are unable to attend the course – you need to notify us at least 2 weeks prior to the course starting date to avoid any charge.

When an enrolment is cancelled the following cancellation fees will apply:  
> than 14 days before course commencement date = Full refund  
Between 7-14 days before commencement date = 50% refund  
< than 7 days = No refund

### COURSE FEES (GST inclusive) effective as of 1/1/17

Level 1 (5 days): Standard \$885, Union Member \$833  
Year 2 (3 days): Standard \$535, Union Member \$485  
Year 3 (2 days): Standard \$360, Union Member \$325  
H&S Committees: Standard \$290, Union Member \$270  
Re-elected (5 days): Standard \$890, Union Member \$833  
Re-elected (1 day): Standard \$185, Union Member \$170

If you need more information, phone us on (08) 8279 2248,  
or email us at saunions@saunions.org.au  
Visit our website : [www.saunions.org.au/hsrtraining](http://www.saunions.org.au/hsrtraining)

**Note:** We reserve the right to pursue payment if incorrect subsidy and union deductions are claimed.

If you have any mobility/disability issues please advise us.  
**A light lunch is provided daily - if you have any special dietary requirements please advise us prior to the course.**

### Your Details

Name .....

Postal Address .....

Are you a union member? If yes, name of Union:  
\* please identify which union to receive discount .....

Union discount applies only if union is affiliated with SA Unions

Phone .....

Fax .....

Email .....

### YOUR SIGNATURE: .....

Are you an elected HSR? Yes / No  
Are you a Deputy HSR? Yes / No  
How did you find out about this course? .....

### YOUR EMPLOYER'S CONTACT DETAILS:

Name: .....

Postal Address .....

Type of Organisation .....

Phone .....

Fax .....

Email .....

**Purchase Order : ..... Date : .....**

### ADDRESS FOR INVOICING:

.....

Postal Address.....

Please ensure you quote a Purchase Order number if it is a requirement of your organisation.

Phone .....

Fax .....

Credit Card Details: Payment Method [ ] Visa [ ] Master card

Name of Card Holder: ..... Card Holder's signature .....

**Card Number:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_ / \_\_\_\_ **Expiry of Date :** \_\_ / \_\_ **nb: 2.02% surcharge**

COURSE NAME (PLEASE FILL IN COURSE DETAILS)	COURSE DATE (S)	FEE (inc. GST)

EMPLOYER/MANAGER NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_